



P&F Meeting Minutes

14 June 2022 – 6:00 P.M.

Meeting Opens 6.00pm

Welcome Prayer By Aleisha

Minutes of previous meeting (refer to the school website P&F section, one copy printed and on table)

- Acceptance of minutes: Fiona Daly
Seconded by: Paul Hansen

President's Report summary of the previous month, by Aleisha

- Thank you to Julie-Anne Candeloro and the Year 5 parents for organising the cake stall.
- We hope to have volunteers to join the executive team on the P&F. Please keep in mind, anyone you think would be interested in these positions.
- Thank you to the staff for the extra time during this term.

Principal's Report by Paul Hansen

Correspondence In/Out

- Email from Tom P re: Flynn leaving GSK for remainder of 2022
- Email from Paul Litherland re: confirming Cyber Safety presentation

Administrative Details:

· COVID update – things have really settled down as far as positive cases are concerned, we are getting close to 60% of the student population testing positive now, and maybe closer to 70% of the staff.

· Interschool Cross Country Cake Stall – huge thanks to Jules and the Year 5 parents for managing the cake stall and organising the coffee van a couple of weeks ago.

· Looking for a new P&F Treasurer and President – still on the lookout for anyone who may be interested in an executive position, we have developed a shortlist of parents to approach.

Religious Education

· Confirmation – from all accounts, it was a beautiful community celebration a couple of weeks ago. Really nice to get everyone together for a community celebration.

· Communion – looking forward to First Holy Communion this Sunday morning, a much smaller group than what we had for Confirmation, but it will be a real highlight for the children and their families. Special thanks to Diana Newman for making these such special celebrations.

· Deacon Support – we welcomed our second Deacon into our community last week to lead a Year 4 liturgy. He is also the Director of Religious Education from CEWA, Mark Powell. Great opportunity for the children to spend time with some deacons in our community.

Staffing

· Meetings with teachers – it has been great to sit with teachers and look through their planning documents and have conversations about how they are accommodating the learning needs of the children in their class. We will be going through an audit process in September to ensure our school remains registered, a process schools go through every 5 years.

Academics

· First Aid Incursion – the children and staff really enjoyed the First Aid Incursions across all year levels last week, facilitated by St John's. Some really important life skills developed during these sessions.

· Semester Reports – are having the final touches put on them at the moment. The significant absentee rates throughout the semester has made it more complex to get everything covered and assessed. We have chosen to continue with the General, maths and English

comments, some schools have reduced the expectations around writing comments due to some of the COVID challenges throughout the semester.

Sport

· Winter Sports - season has started with the focus moving to Netball, Football, and soccer, during normal sport sessions, Tuesday afternoon sessions and the before school session on Tuesdays as well.

Maintenance:

· Roof Plumbing – repairing some storm water plumbing around the canteen and outside the STEM room.

· Monkey Bars – recently added Monkey bars to the climbing frames in the K/PP playground.

· Retaining wall - garden bed near K/PP building works will be completed over the school holiday break, limestone blocks have arrived.

Enrolments

· We have just about finished the Kindy enrolments for 2023, letters of offer will be going out between now and the end of term.

Treasurer's Report Paul Hansen



Good Shepherd P&F Meeting 14th June 2022

Treasurer's Report

Bank Account Transactions and Balance:

Description	Amount \$
Opening Balance 01/04/2022	29,228.35
May Transactions	
Add Recycling Income (06/05/2022)	5.10
Less Mothers' Day Stall Expenditure	-726.15
Net Sub-total May transactions	-721.05
Closing Balance 31/05/2022	28,507.30
June Transactions	
Add P&F Cross Country Cake Stall	415.05
Mother's Day Stall Income	1,103.05
Add Recycling Income	12.60
Add Good Shepherd P&F Levy - Part 1 (14/6)	5,709.00
Less Cake Stall Expenditure	-27.50
Net Sub-total June transactions	7,212.20
Closing Balance at 14/06/2022	35,719.50

Bank Account Authorities

- Members have now approved the change in Bank Account Authorities.
- Change in Bank Account authorities has been delayed due COVID.

Action: Members to arrange a meeting with NAB Armadale to apply for the appropriate delegatory changes.

Sub-Committee Reports

Person(s) Responsible

- Maintenance sub-committee

Exploration of Underground Water - Tom Parrott will work with Paul to explore this option.

Basketball Courts – Paul is working with companies to resurface the courts prior. Pave Mix Civil and Jackson Asphalt company quotes.

Pave Mix Civic – quoted \$53 000 for one court both courts \$105 000. This is without resurfacing with the coloured overlay but includes taking 15 cm off the court (so digging up the existing surface) then relaying asphalt.

- Parent Engagement sub-committee

Cybersafe incursion for Year 5 and 6 students 9 – 10 am. Parent engagement seminar 6.00 – 7.30 pm in the evening 18 October.

General business

- Interschool Cross Country Cake Stall wrap up – Jules emailed her feedback Cake stall was successful. There was more than enough items to sell and enough helpers on the day. The Eftpos machine was definitely helpful. There was a suggestion from Aleisha to have the cake stall next to the coffee van to add to the potential of selling items.
- Recycling update – Jules/Paul \$12.60 was deposited into the P&F account. There are still some issues with students putting half full containers of drink in the bin and also items that are not recyclable. The suggestion was to move these bins near the garden or have the containers in a wire type bin instead.
- First Communion/Confirmation Cakes – Mrs Newman said:
The Confirmation Cake was a success. Thank you to the P&F. The cake was shared with the whole community as there was enough cake for all community members at the Sacrament Mass. The Communion cake has been ordered and ready for Sunday at the First Communion Mass.
- Change of Signatories of P&F account update – Paul. For now Aleisha and LA are still signatories. This will remain until the new executive members are announced. Thank you to April Hunter our Kindy Class Rep who has volunteered to be the P&F Secretary.
- Father's Day Stall preparation – Brochures for the Father's Day Stall. Year 2 have volunteered to run the stall. In previous minutes the budget set for purchasing the items was no more than \$500.
- Fathering Project Lego Night – Dylan Teicher was acknowledged and thanked for organising the Lego boxes through the Armadale library. This was a well-received night for 20 of our families. The next father/child activity will be the Camp Out possibly Mid-November.
- Potential options for P&F Executive members – thank you April Hunter who has stepped up as our P&F Secretary. A call for suggestions for Executive team members. A few suggestions were made, and Mr Hansen will contact these community members to ask if they would like interested in joining the executive team.
- The meeting attendees discussed the ways to encourage parents to come along to the P&F meetings. Suggestions of friend raising such as cheese and wine night, gathering for morning coffee to welcome parents and encourage them to meet each other, the executive team members and the P&F class reps.

Meeting Closes 7.30 pm

Next Meeting – Tuesday 9th August