



**P&F 2021**

**Meeting Minutes – 2 March 2022 – 6:03-7:36pm**

**In Attendance:**

Paul Hansen, Darlene Min, Diana Newman, Louise Hyland, Vicky Hassall, Fiona Daly, Nicola Teicher, Julie-Anne Candeloro, April Hunter, Narelle Berry, Karen Parrott, Anthea Guazzelli

**Apologies:**

**Meeting Opened at: 6:03 pm**

**Opening Prayer: Diana Newman**

**Minutes of Previous Meeting was put forward by:**

**Accepted by:** Nicola Teicher

**Seconded by:** Diana Newman

Minutes of November meeting was an outline of a plan for 2022.

**Principal's Report: (Paul Hansen)**

*(General Business: discussion about parent rep roles and making the P&F Exec roles more)*

Thank you to everyone for attending the meeting tonight as class representatives and/or members of the P&F committee and Nicola as Treasurer. Class representatives support the school to discuss important information in depth.

- Mask mandate beginning Thursday.
- Letter to be distributed to all families regarding the mandate of wearing masks.
- Principals have been given authorization to make decisions regarding Close Covid contacts.
- Fathering Project – Father's caught up last week at Byford Country Club last week. 9 fathers attended
- Father Pavol is not vaccinated and is not willing to wear a mask. Paul is in the process of working with Fr Pavol to organize a priest to visit the school to support our liturgies and masses.
- Sacramental meetings will take place online. Separate meetings for each of the Sacraments.
- Ash Wednesday liturgies will be conducted in class due to
- New staff: Sam Anton, Ethan Dias, and Clayton Rickman
- update on Keiron Throssell – recovering from Back operation. Keiron has transitioned from needing to work half days at the beginning of the term to being able to make it through the day.
- Nicola Burns expecting her 3<sup>rd</sup> child in process of finding a replacement teacher in Year 5 for rest of the year.
- Sound waves in Year 2-6 this is a new classroom spelling program that the school will be implementing
- Sounds write – targets 4 students in each class began this week
- Prime Math program was trialed in Year 3 last year and is now being implemented in Year 2 and 4 this year.
- Sport morning sessions on Monday and Tuesday. Cricket and Cross Country 40 – 50 students attending these sessions.
- Testing
- Swimming lessons strong benefit to the children hopefully we'll see the benefits at our carnival this Friday.
- Swimming Carnival 9.30 – 11.30 am Juniors 11.30 – 2.15 pm Seniors. We have the college to ourselves due to boarders' weekend at St Brigid's.
- Interschool Cricket carnival going ahead for year 5 and 6 students next week 11 March.
- Fire breaks will need to be tidied – letter received from DEFS
- native gardens outside the STEM room

- limestone wall outside Pre-primary was installed during summer holidays
- process to look at water consumption
- recent new students from Uganda, Zambia and Victoria

**Correspondence In:**

- Nil

**Correspondence Out:**

- Nil

**Treasurer's Report:** (Nicola Teicher)

## P&F Meeting - 1<sup>st</sup> March 2022 Treasurer's Report

Current bank balance - \$29,228.35

**+** Cashflow Statement

DATE	DESCRIPTION	AMOUNT	BALANCE
9 Nov	OPENING BALANCE		\$28,845.65
12 Nov	Fathering project returned funds	\$52.70	\$28,898.35
26 Nov	Dad's camp returned funds	\$330.00	\$29,228.35
23 Feb	CLOSING BALANCE		\$29,228.35



## 2021 Spend

Welcome back BBQ	-\$500
Easter Raffle	-\$140.31
Communion and Graduation Cakes	-\$120
Mother's Day Stall	\$399.50
OSHC Facilities Upgrades	-\$19156
Sports Tents	-\$6208.86
Disco	\$198.16
Bunnings BBQ	\$1307.83
Father's Day Stall	\$563.35
Registration Fee for Catholic School Parents WA	-\$781.55
Buses for Performing Arts Concert ??	-\$3840
Cookbook	\$100
Entertainment book	\$168
Fathering project fee and campout	-\$617.30
Chocolates	\$2325.30
Interschool Carnival stall	\$481.47
<b>TOTAL</b>	<b>-\$25802</b>

Planned income 2022 P&F Levy - ~\$10000 due xx/xx/2022 (\$21000 in 2020 and \$10708 in 2021)

### Planned 2022 activities and associated costs

PLANNED ACTIVITY	COST (FROM 2021)
Disco (TBC)	\$200
Welcome back BBQ (Yr 3 2022)	-\$500
Interschool Cross Country Carnival Stall (TBC)	\$500
<del>School Athletics Carnival (Yr 6)</del>	
Father's Day Stall (TBC)	\$563
Mother's Day Stall (TBC)	\$400
Campout (Dads of GSK)	-\$117.30
Registration Fee for Catholic School Parents WA	-\$781.55

### 2022 P&F Funded Ventures

- 1) Resurface basketball courts starting with Top Court decided by majority wins vote sent out school wide.

Funds available for projects = Current balance + expected P&F levy from 2022 – Planned Activity Costs for 2022 and 2023

Funds available projects = \$30000 + \$10000 - \$3700 - \$3700 = \$32600 MAXIMUM | I

-The question was raised regarding the need to fund the buses for Performing Arts Festival concerts. Performing Arts committee have not notified the school regarding how Performing Arts will continue this year online or at concert venues?

### **Sub-Committee Proposals:**

Maintenance committee – resurfacing of basketball courts (P&F will be funding this) and sourcing the underground water (school will be funding this)

Clarence Powell who is in the School Advisory Committee will be joining the Maintenance committee. Paul will ask for interest from parent community in the newsletter.

Parent Education Committee - A regular agenda item will hopefully be parent education organised by the P&F committee. Eg. Cybersafe Paul Litherland, social and emotional well-being – Clare Orange, PPP programs. Karen Parrott has volunteered to be on the Parent Education Committee and to present to parents under the Social Emotional topic.

### **General Business**

-Discussion about the key points of the Class Representative role. The role expectations were read to the meeting members ready for discussion. Karen posed the question: do new families contact the class rep or does the class rep contact the parents? Paul suggested that new parents can contact the class representative. Aleisha Powell agreed with this arrangement due to difficulties with communication of parent contact information last year.

Narelle Berry and Karen Parrott both agreed that it would be better for the Class Representatives to be given the new families contact to be able to welcome them and invite them to join the class parent group.

-April asked the questions: how do I contact other Kindy parents? Am I given a list? How do I communicate with them? Rose Bridges will give April the contact list. April was advised to check which parents on Facebook so they can be contacted via email instead if they were not on Facebook.

-It was decided that all class representatives will be given a contact list for their class. Class Representatives will be given the new families contact details so they can make welcome the new families into the school. Permission will be sought to do this during enrolment. If new families don't want to share their contact the class representatives are happy for their number to be passed on to the new family.

What a parent representative isn't:

-not a go between when parents in the classroom have disagreements.

-not a harassment officer

### **Events Calendar in 2022**

7 events were identified.

Welcome Back BBQ – Year 3 class – postponed

Disco – Year 4 Class

Interschool cross-country stall –?

School athletics stall – Year 6

Mother's Day stall – Year 5 & 3 – last year spent \$400 worth of items due to left over stock from the previous year.

Karen offered to establish the plants provided she is given the jars/containers to put the cuttings in.

Father's Day stall – Year 2 – last year spent \$500 worth of items

Camp out – Dads of GSK

Item brought up by Julianne: Recycled Juice bomb cans are not being recycled.

Paul said under the leadership of the Year 6 Environment team, recycling stations will be restored

**Meeting Closed at 7.31pm**