



GSK PnF Minutes- 16th September 2025

Agenda Item	Sub item	Comments	Action Required	Person Responsible	Due Date	Done
Meeting open: Attendance Apologies Opening prayer read by Fiona Daly Pass minutes		1805 Stephanie Kingston, Dianna Newman, Paul Hansen, Fiona Daly, Kylie Richards, Tia Hatfield, Mary Black, Anna Tomeo April Hunter, Vicky Hassall, Lara Miller, Rochelle Hall Passed by Tia Hartfield and seconded by Kylie Richards				
President's report		- Fiona, Stephanie and April's term end this year. There will be a call for nominations. Please have a think if you are able to nominate. Secretary and Treasurer positions will definitely be vacant. - ACM will be coming up in Nov 2025				
Principal's report		- See attached item 1 - Grant application for \$60000 has been confirmed from our local labour member for our carpark fencing over holidays. Similar style to fencing already. Money also being used to replace kindy/pre-primary cubby over Christmas holidays. - CEWA has been auditing. We have had our community Pilar audited and selected for further audit. We passed. - Plans being made for staffing 2026 as well as budget process. TERM 4 week 7 newsletter will have announcement of staff for 2026				



		- Barbara Stone will be officially retiring after 39 years of service to the school. - Thanks to Jenny for organising book fair. - Speak up awards. X3 students represented us. - Creative edge thinking at Curtin by a group of children from year 5 and 6. - Academic data analysis has taken place. - Sports carnival; thanks to the parents who helped at the finish line and the parents at the bake stall. - Interschool athletics carnival this week - Tiddalicks place has been redeveloped. - WHS consultant has been thru the school as part of maintained - Lower basketball hoop has been installed, 8ft high. Designated for yr. 1,2,3 - New student started in year 4, most year groups are full. -				
Correspondence In/Out		- Nil				
Treasurer's Report	- Finance Report	- See attached item 2 - Expenses: Fathering project Lego night, Fathers stall items, - Income; P&F levies movement, P&F Interschool Carnival EFT and Cash - To come out this month; Performing arts busses, line markings, Fountain and basketball hoop/court.				
General Business	- Colour Run	- 24th October. - Colour has been purchased - Meeting needed between Stephanie and Paul to discuss the track - Need to look at fundraising. April has explored electronic options. Not many options. Quickclicks can't be used as it needs to be a parent. A fundraising platform needs to be set up by the school however, there is not enough time to look at options. Decision has been made to go with paper and envelopes. Discussion to be had with the school regarding this. Envelopes to go out first week and	Stephanie to meet with Paul to discuss further			



		due back the week after the colour run. Were going to go out prior to holidays but parents have a lot of end of year things going on. - X2 IBC have been sourced. Pools have arrived. - Timing of event to be confirmed; Kindy-PP, 1-3, 4-6. Looking at multiple laps in a time frame as opposed to one lap. 10mins suggested by Paul for the Kindy and Pre-primary and 15 mins for the older children. - Dianna said it was good last time to have the older age groups cheering on the younger age groups and siblings. Would be nice to do that again and have music playing. - Speakers to be sourced. - Discussions to be had with Deb about having a colour fun with Pre-kindy.				
	- Staff appreciation	- Stephanie raised that Nominated date Wed 22nd October clashes with colour run prep asked if date can be changed. - Date changed to Monday 27th October				
	- Father's Day Stall	- Stall was really good, well run. - Over 500 items sold - Buddy system worked well. - Feedback has been good.				
	- Year 6 Stall update	- Good amount made. \$2238 made for graduation - Very reasonably priced				
	- Parent forum Term	- Looking at middle of term 4 week 4 or 5.				



	4 (date setting)	- Yet to meet. - Wed 19th November is proposed date.				
Extra Business	- Car Park - Performing arts buses	- Concerns highlighted about pick up by various members cars parked on street, obscure vision, children waiting out the front of the school. - Children walking into the car park to look for parents - Drivers cutting into car park from kiss and drop line. - Explore teachers reminding students and maybe seesaw posts to families. - Mrs Newman gave thanks for performing arts buses.				
		-				
Meeting closed Next Meeting		- 1907 - Wednesday 29th October				



Attached item 1

GSK Parents & Friends Meeting: Wednesday 14th September 2025

Administrative Details:

- **Update on \$60K Grant Successful Grant Application** – we received confirmation a few weeks ago that we have successfully secured the \$60K grant. I have confirmed with Brent Johnson that we will be installing some fencing along the carpark to replace the logs, which will enhance the safety and aesthetics of the carpark. We will also be planning to replace the current Kindy cubby house with the remaining money.
- **CEWA Compliance Audit** – as a leadership team we worked through a system audit related to the Community Pillar. Following that process, we were also one of 20% of our schools chosen randomly to go through a further audit process in the same area of Community with an independent auditor to go into more depth about the information we provided. We passed the audit with flying colours, in fact, the documentation provided was described as Gold Standard.

Religious Education

- **Paul's Pilgrimage** – had an awesome 3 weeks in Europe at the start of this term. It has been great spending time with staff and students in the top half of our school sharing photos and describing some of the experiences at iconic Catholic places through Portugal, Spain, France and Italy.
- **Feast of the Assumption** – we had a whole school Mass back on Friday 15th August where all the children were bussed over to the Church.
- **GSK Parish Priest** - Father Kenneth has now officially been named as the new Parish priest for our Good Shepherd community. We have really enjoyed Father Kenneth's transition into our community and look forward to working together for what is in the best interests of the children and their families in our community.



Staffing

- **Planning for 2026** – we have recently started the process of Staffing for 2026 with all staff asked to send through their Intention to Return Forms for 2026 to work out who is planning to return and who is looking to work elsewhere. Our budget process is also underway which will identify how much money we can spend on staffing. My plan is to follow the same timeframe we have used previously of announcing 2026 staffing in the Term 4, week 7 newsletter.
- **Mrs Stone will be retiring** – Barb has made the decision to officially retire after 39 years of service in our Good Shepherd community.

Academics

- **Book Fair/Bookweek** – huge thanks to Jenny for coordinating our Book Fair earlier this term. It is an important way for us to promote children's love of literature and has also been an opportunity to gain some commission on the total sales which we have turned into new books for the library.
- **Speak Up Awards** – a very successful program this year culminated in 3 students representing our school in a statewide competition. These are really good public speaking skills that our children are developing.
- **Creative Edge Thinking** – we had 2 teams, one in Year 5 and another in Year 6 represent our school last Saturday at Curtin university in a statewide competition as well. The process the group followed to design a presentation on a specific problem was a really good chance for the children to develop a range of new skills, well done to everyone.
- **Academic Data analysis** – following NAPLAN results recently received, Deb and I participated in a lengthy meeting a couple of weeks ago with our school support consultant and School Improvement Advisor to delve into the academic data at our school. We identified trends which included some celebrations and uncovered some areas for us to focus on which we will be sharing with the staff next week.
- **School Improvement Plan for 2026** – following the discussion with the staff, providing them with an opportunity to provide their feedback, we will be designing our School Improvement Plan for 2026.



Sport

- **Athletics carnival** – we enjoyed a really successful school athletics carnival last Friday 12th September. We had a really healthy level of competition all day which was great. Huge thanks to the parents who assisted on the finish line and the year 6 parents who provided the refreshments on the day, I feel like the bar has been lifted!
- **Interschool Athletics carnival** – this event will take place this Friday ,19th September. Our interschool athletics team will come directly from the results from our school carnival.

Maintenance

- **Tiddalick's Place redevelopment** – Clayton Rickman has completed a complete refurbishment of Tiddalick's Place which is a nice sensory space for children who are avoiding the hustle and bustle of the games on the oval and basketball court areas.
- **WHS consultant feedback** – every 6 months, I take our Work, Health and Safety consultant for a walk around our school to identify potential hazards and follow up maintenance projects to ensure safety at our school. We have identified the need to paint the edges of some brick steps to make them more obvious and some uneven brick paving that needs to be fixed, just an on-going issue resulting from tree root damage.
- **Lower Basketball Hoop** – this is a P&F project that has just been completed, it looks great and the children really enjoy using it.

Enrolments

- **New student started in Year 4** – Anastasia started on the first day of Term3.
- **PK and K Enrolments** - both classes are pretty much full already, maybe 1 spot left in each class.

Paul Hansen



Attached item 2

Good Shepherd Catholic Primary School P&F

P&F Finance Statement: August 2025

#7801 Opening Balance (Credit)	\$	14,562.58
Income		
P&F Levies Movement	\$	11,651.55
P&F Interschool Carnival - EFT	\$	485.45
P&F Interschool Carnival - Cash	\$	555.45
Total Income	\$	14,344.77
Expenses		
Fathering Project Lego Night - pizzas, garlic bread, drinks	\$	234.53
Father's Day Stall Items	\$	519.75
Father's Day Stall Items	\$	51.98
Total Expenses	\$	4,491.43
Movement	\$	9,853.34
#7801 Closing Balance (Credit)	\$	24,415.92
Check (should be zero/blank)		