



Good Shepherd Catholic Primary School

Minutes of the Annual Community Meeting

held on 26 November 2025

Attendance Register

Parents/Friends

Yolandie McDade
Amy Shannon
John McNess
Isabelle Wavre-Kuebler
April Hunter
Fiona Daly
Hollie Summers-Johnson
Kylie Richards
Gwenny Black
Anna Tomeo
Danielle Paraha
Julian Bermudez

Apologies

Father Kenneth Acosta Garcia
Stephanie Kingston
Paige Baker
Neil Johnson
Kate Vandamme

Staff

Paul Hansen (Principal)
Diana Newman (Assistant Principal)
Deb Glorie (Assistant Principal)
Rose Bridges
Gail Player
Lauren de Souza
Sam Anton
Sue Deckert
Jenny Marion-Clark
Carrie Archibald
Ethan Dias
Sarah Cooper
Keiron Throssell
Sabrina Roberts
Fiona Redden
Wendy Lazzari

1. OPENING

1.1. WELCOME AND PRAYER -

Paul Hansen facilitated and declared the meeting open at 6.05pm and also presented the Welcome to Country. Everyone was welcomed and Paul (Principal) led the opening prayer with participation from all in attendance at the meeting.

1.2. MINUTES OF 2025 ACM

The minutes of the - ACM were accepted by Carey Archibald and seconded by April Hunter.

2. BUSINESS

2.1 PARISH REPORT

Father Acosta sent his apologies and have no report to present at this meeting.

2.2 SCHOOL COUNCIL CHAIR'S REPORT

It was noted that the position of Chair was not filled for the 2025 year, and the Principal assumed responsibility for overseeing the duties of the Chair during this period. Any items of business will be presented in the Principal's report (see Item 2.6).

2.3 SCHOOL ADVISORY COUNCIL FINANCE REPORT (Prepared and presented by Jenny Marion-Clark)

The following items were discussed (1) Statement of Income and Expenditure; (2) Budget for 2025; and (3) Fees for 2025.

STATEMENT OF INCOME AND EXPENDITURE	Actual to 31 Oct 2025 \$	Nov-Dec Forecast \$	2026 Forecast \$
Income			
Operating Income (Fees, uniform shop, canteen, P&F)	370,890	65,072	435,962
State and Commonwealth Grants	2,262,853	11,992	2,373,845
Capital Receipts (Building Levy, P&F donations)	38,430	0	38,430
Total Income	2,672,173	176,064	2,848,237
Expenses			
Operating & Trading Expenses*	2,724,335	620,526	3,344,861
Total Expenses	2,724,335	620,526	3,344,861
Operating Surplus/(Deficit)	(52,162)	(444,462)	(496,624)

*Excludes amortisation and depreciation

BUDGET FOR 2026	31 Dec 2026 \$
Income	
Operating Income	397,214
Trading Income	91,150
State and Commonwealth Grants	2,811,737
Capital Receipts	50,462
Total Income	3,350,564
Expenses	
Operating Expenses	3,306,099
Trading Expenses	41,000
Total Expenses	3,347,099
Operating Surplus/(Deficit)	(46,686)
Trading Surplus/(Deficit)	50,150
Total Surplus/(Deficit)*	3,464

*Excludes Authorisation and Depreciation

NON-HEALTH CARE CARD FEE SCHEDULE FOR 2026 (3% Increase in Tuition Fees)

STUDENT CHARGES	Pre-Kindy	Kindy	PrePrimary	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Tuition *	\$2,000.00	\$500.00	\$859.00	\$859.00	\$859.00	\$859.00	\$859.00	\$859.00	\$859.00
Amenities *		\$450.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00
Student Insurance		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Speech Screening		\$227.00							
Swimming			\$93.00	\$93.00	\$93.00	\$93.00	\$93.00	\$93.00	\$93.00
Booklist		\$72.00	\$72.00	\$124.00	\$124.00	\$124.00	\$124.00	\$124.00	\$124.00
IT Levy *		\$39.00	\$64.00	\$64.00	\$64.00	\$64.00	\$64.00	\$64.00	\$64.00
Incursions/Excursions		\$40.00	\$70.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	\$137.00
Mathseeds/Mathletics			\$28.00	\$28.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Reading Eggs			\$30.00	\$30.00					
Ipad Levy			\$74.00	\$74.00	\$74.00	\$148.00	\$148.00		
Sacramental Levy						\$8.00	\$15.00		\$20.00
Graduation Levy									\$52.00
Camp Levy									\$300.00
FAMILY CHARGES									
Building Levy		\$165.00	\$259.00	\$259.00	\$259.00	\$259.00	\$259.00	\$259.00	\$259.00
P&F Levy		\$50.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00
TOTAL	\$2,000.00	\$1,553.00	\$2,344.00	\$2,406.00	\$2,373.00	\$2,455.00	\$2,462.00	\$2,299.00	\$2,728.00
<i>Increase amount</i>	<i>\$440.00</i>	<i>\$33.00</i>	<i>\$135.00</i>	<i>\$147.00</i>	<i>\$114.00</i>	<i>\$196.00</i>	<i>\$203.00</i>	<i>\$40.00</i>	<i>\$119.00</i>
<i>The above fees do not include special or sibling discounts which may be available. Students on visas may incur additional charges, dependent on the type of visa.</i>									

2.4 ELECTIONS FOR SCHOOL ADVISORY COUNCIL 2026

We currently have the following positions vacant – Chair, Treasurer, as well as a few general member positions within the School Advisory Council – please see Paul if you wish to send your nomination to join the Council.

<p><u>2025 School Advisory Council Members:</u></p> <ul style="list-style-type: none"> • Chairperson – [Vacant] • Treasurer – [Vacant] • Secretary – Yolandie McDade • General Member – April Hunter • General Member – John McNess • General Member – Dannielle Paraha • General Member – Yvonne Power • General Member – Anna Tomeo • Paul Hansen – Ex Officio (Principal) • Rev Fr. Kenneth Acosta Garcia – Ex Officio (Parish Priest) 	<p><u>2026 School Advisory Council Members:</u></p> <ul style="list-style-type: none"> • Chairperson – [Vacant] • Treasurer – [Vacant] • Secretary – Yolandie McDade • General Member – April Hunter • General Member – John McNess • General Member – Dannielle Paraha • General Member – Yvonne Power • General Member – Anna Tomeo • Paul Hansen – Ex Officio (Principal) • Rev Fr. Kenneth Acosta Garcia – Ex Officio (Parish Priest)
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Other contributors to operating of the School Advisory Council:

- Deborah Glorie – Assistant Principal
- Diana Newman – Assistant Principal
- Jenny Marion-Clark – Finance Officer

2.5 GSK P&F REPORTS

2.5.1 President's Report (Presented by Fiona Daly on behalf of Stephanie Kingston)

<u>2025 P&F Committee Members:</u> <ul style="list-style-type: none">• President – Stephanie Kingston• Vice-President – Fiona Daly• Treasurer/Secretary – April Hunter	<u>2026 P&F Committee Members:</u> <ul style="list-style-type: none">• President – Fiona Daly• Vice-President – Lara Miller• Treasurer/Secretary – [Vacant]
<u>2025 P&F Class Representatives:</u> <ul style="list-style-type: none">• Kindy: Stephanie Kingston• PP: Lara Miller• Year 1: Tia Hatfield & Amy Bayne• Year 2: Anna Tomeo• Year 3: Antonella Gatani & Leonie Handgraaf• Year 4: Vicky Hassall and Kelsey Roe• Year 5: Kylie Richards and Christine Kohler• Year 6: Danica Smith and Rochelle Hall	<u>2026 P&F Class Representatives:</u> <ul style="list-style-type: none">• Kindy: Amy Shannon• PP: Stephanie Kingston• Year 1: Lara Miller• Year 2: Tia Hatfield & Amy Bayne• Year 3: Anna Tomeo & Rochelle Hall• Year 4:• Year 5: Vicky Hassall and Kelsey Roe• Year 6: Kylie Richards and Robin McNess

The 2025 year has flown by, feels like only yesterday we met for a first “planning” meeting. As a group the P&F have once again filled our school community with positive and fun events, helping create a positive community driven environment for our children and school families.

We started the year off by coming together as a community at the Welcome Back Sundowner, there was a buzz in the air as we watched families connect over live music, children playing and delicious dinner served by our vendors. The leadership team planned to encourage more attendees than previous years, building friendships beyond the classroom and creating an evening worthy of our families quality time. In my humble opinion that was achieved, and we have already commenced planning for our 2026 Welcome Back.

We also held Mothers Day and Fathers Day stalls, an absolute favourite amongst our children and their loved ones, Staff Appreciation day, and ensured our children attended the Performing Arts safely via bus.

Vicki Hassall, once again coordinated a bake sale worthy of the king at Interschool Cross Country, we are regularly the “talk of the town” and hold a wonderful reputation amongst the competing schools.

The Colour-Run was scheduled for Term 4, however has been postponed to 2026, not only was the weather unkind but the P&F and School need further time to plan wisely. This planning will continue in 2026 prior to the event being held in Term 4.

Our 2025 Class Reps have played an important role in bridging the gap between the School and our Community, I recognise that without them many of our events wouldn't go ahead. The dedication and support they offer is an integral part of our Committee.

I would like to thank the representatives individually for their commitment this year.

Also a special mention to those parents who regularly attended meetings and offered their help throughout the year at events.

Looking forward to 2026, the new leadership team will continue to encourage families to be involved with the P&F. I would strongly encourage families to find ways they can offer support; not all volunteering looks the same, however it all impacts our children and their school. The more hands we have assisting, the less work there is and the more impact our parent group can have.

We have committed class representative for all years, except Year 4, and most of these amazing parents come with experience on our P&F or within our school community.

Our 2026 Leadership team will be Fiona Daly as President, Lara Miller as Vice President and we are still hunting for a Secretary/Treasurer to join them.

The vacant role cannot be left vacant, giving I am having twins and April has been on the leadership team for the last four years, we would love to assist someone to transition into the role and add another layer of support to the P&F Leadership team. If you, a family member or another community member may be interested, please speak with Paul, April or myself. The aim is to ensure we have it filled by first meeting in 2026.

Meetings will be held in the staff room from 6pm on Wednesday nights, the dates have been set and will be communicated to our community.

As my tenure come to an end, I want to thank Fiona Daly, Vice President, and April Hunter, Secretary/Treasurer, for their added dedication to our School Community and the support they have offered throughout my tenure.

I hope everyone has a safe, fun filled festive end to the school year and a very Merry Christmas.

2.5.2 Treasurer’s Report (presented by April Hunter)

The opening balance for the P&F at the start of 2025 was \$14,562.58. This included some of the profit left over from the Bunnings Sausage Sizzle in 2024 and a balance of \$11 932.42 from fundraising events in 2024 to spend.

It was agreed early on in the year that these funds (not including the Bunnings profit) would be allocated to a number of small projects across the School. The P&F contributed \$3,000 towards the Junior basketball area, \$3,500 to the new water fountain on the oval and \$3,400 towards the line marking of the lower court. There was also a \$454.07 spent of the 2024 funds for the Welcome Back Sundowner event in 2025. This left a remaining balance from the 2024 funds totaling \$1,578.35. This money has been allocated into contributing to purchasing some new soccer goals for the oval.

Due to there not being a major project allocated for the 2025 funds, after checking with CSPWA and CEWA, we are able to roll our remaining funds into a ‘major fund project pool’ for 2026. There was also a budget of \$2,500 set for the postponed Colour-Run. From this, we have spent \$655.36 which leave us with \$1,844.64 to allocated toward the 2026 Colour-Run.

Major income this year generated from the Mothers’ Day stall, Fathers’ Day stall and the Cross-Country stall.

Major outgoings for the P&F in 2025 were the affiliation fee to CSPWA and buses for the CSPAF Festival.

Looking at all the numbers below and taking into account the money already allocated to spending, the P&F have a budget of \$5,905.69 of capital to transfer into the Major Funds pool for 2026.

Description	
Closing balance for 2025	\$11,637.93
Soccer goal allocation	\$1,578.35
Sundowner 2026	\$1,000.00
Bunnings money	\$1,309.25
Colour run	\$1,844.64
Capital for transfer	\$5,905.69

Personally, thank you to Jenny Marion-Clark for assisting me with this role again this year. I hope you all have a lovely end to the year.

2.6 PRINCIPAL’S REPORT AND SCHOOL DATA FOR 2025

As I reflect on the 2025 school year, it has been a very significant year for our universal Catholic Church, the year of jubilee. The long-held tradition has been for our church to celebrate the year of jubilee every 50 years and in more recent times, it has been celebrated every 25 years.

The theme of the Jubilee 2025 has been, “Pilgrims of Hope”. As Pope Francis described when announcing the year of jubilee, the Holy Year is marked by the hope that does not fade. A hope in the Church and in society, in our interpersonal relationships and in our task of promoting the dignity of all persons and respect for God’s gift of creation.

At a school level, a significant amount of information has been shared to our whole school community at assemblies in a very systematic way to ensure the children and staff has been exposed to information pertinent to this special year and a special song written for the year of jubilee 2025. My thanks to Diana Newman for coordinating this focus in our School to ensure that everyone in our Community are provided with the opportunity to learn more about what has been a special year in our universal Church.

From a personal point of view, the opportunity I was afforded with a group of principals to travel to Europe for a few weeks to witness some of the celebrations first-hand and some of the iconic Catholic places of worship throughout Rome, Lourdes and Fatima, just to name a few, was quite inspiring.

Having said that this Church celebration takes place every 25 years now, I have heard that there will be a special jubilee year in 2033, 2000 years after the resurrection of Christ, so something for all of us to look forward to.

From a teaching and learning point of view, our classrooms present as calmer places for learning which has been an important development in more recent times, potentially reflective of a couple of programs we’ve invested in over the last few years - The Berry Street program and the URStrong program.

Families at Good Shepherd often refer to the strong sense of community we enjoy here at our school. As leaders in the school, we devote a good amount of energy to building that strong sense of community as we value that being an important foundation as we work hard to support children to become the best versions of themselves throughout their primary school years.

As previously mentioned, Catholic Schools in Western Australia are led under the 4 main pillars:

- Catholic Identity
- Education
- Community
- Stewardship

2.6.1 Catholic Identity

We need to be very proud of being a Catholic community and the very thing that sets us apart from other primary schools across the different sectors. Under Diana Newman’s leadership, we continually look for opportunities to share with the children to enhance their understanding of our Church and their own faith journey.

Fr Kenneth’s arrival to our community in the middle of 2025 was very warmly received by the children and staff in our school community. His infectious energy and positivity is something that the students and staff have responded well to and we look forward to building stronger connections with Fr Kenneth the longer he continues to be our spiritual leader in our Good Shepherd community. It has been a busy initiation into the Good Shepherd Parish and Community for Fr Kenneth, we have already sat down to discuss some different initiatives for us to consider in future years and I look forward to seeing where these conversations take us.

The sacramental celebrations continue to be a real highlight for children and families in our community. They are milestones in the liturgical life of the children and occasions to be celebrated ensuring life-long memories. Thank you again to Diana Newman for coordinating these celebrations, Fr Kenneth and the families for their support to make these special memories for the children and their families.

2.6.2 Education

Looking closely at the academic data, there are not too many clear patterns for us to identify across the school. We have a number of classes who are making very good progress and a small number of classes whose progress has not been what it could or should be, for a variety of reasons. Each class is exposed to very similar opportunities, the minority of classes whose progress has been slower now need some extra resources allocated to them to further support them and ensure they achieve to a level that reflects their potential.

The progress in the strands of English across the school continues to be more consistent than the progress in Mathematics. Under the leadership of Deborah Glorie, we are seeing some pleasing progress through our Literacy support programs – The Sounds Write and UFLI Programs. These programs have proven to complement all the work done by the classroom teachers to add another layer of support for these children as they continue to build the foundations of literacy to become independent readers and writers.

We are choosing to modify our approach to adding another layer of support with the teaching of mathematics by investing in a maths extension program from Years 1-6. This will be a significant investment and one that we hope will provide an extra dimension to our maths teaching to accelerate the children with their learning.

As a system, the collection of PAT data is a fairly new innovation, it adds to the On-Entry data from Pre-Primary and NAPLAN data we collect in Years 3 and 5 and ensures we are collecting data from every Year group throughout the School.

Last week when I shared the staffing at Good Shepherd in 2026, I described our thinking about the Maths Extension opportunity we have planned to offer children from Years 1-6. We have allocated 1 day a week for children in Years 1-3, this program will be facilitated by Renae Pankhurst and another day a week for children in Years 4-6, facilitated by Nicola Burns. According to a criteria, largely connected to data collected, students will be selected to spend an 80-minute block of maths time with the teachers working through some more challenging maths concepts, connected to the topics being taught in class.

The reason to exhaust the finances to set up a structure like this is based on some of our reflections of the data we analysed that was referred to earlier:

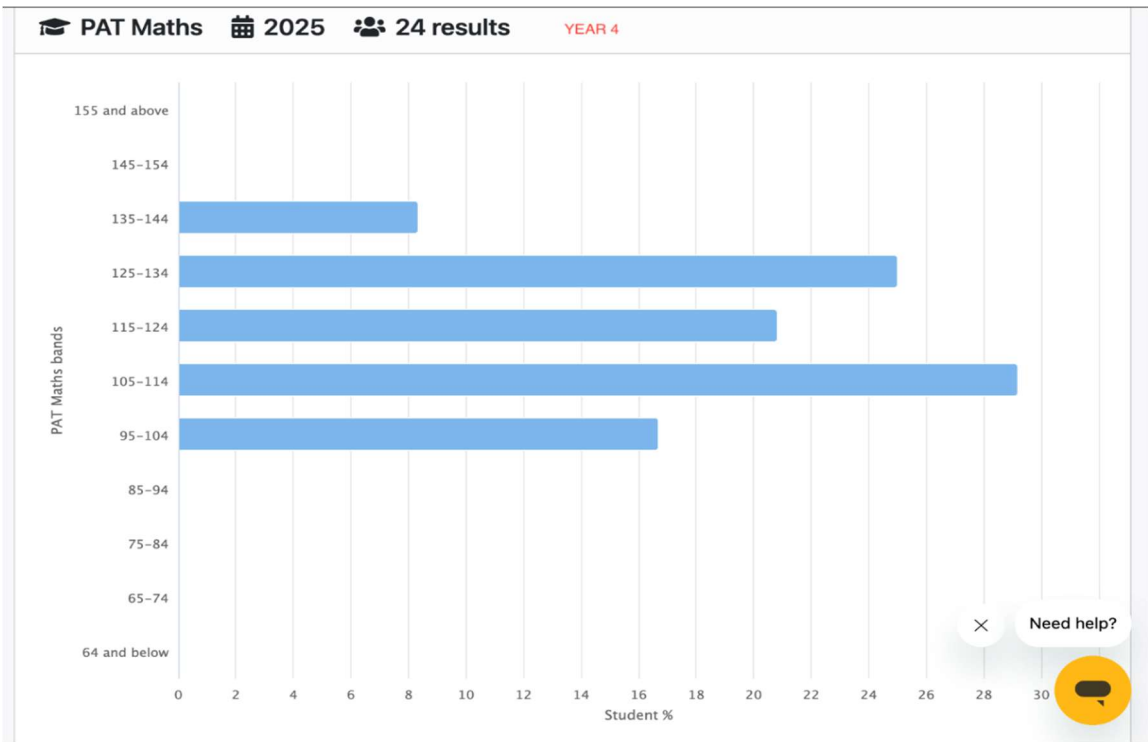


Figure 1

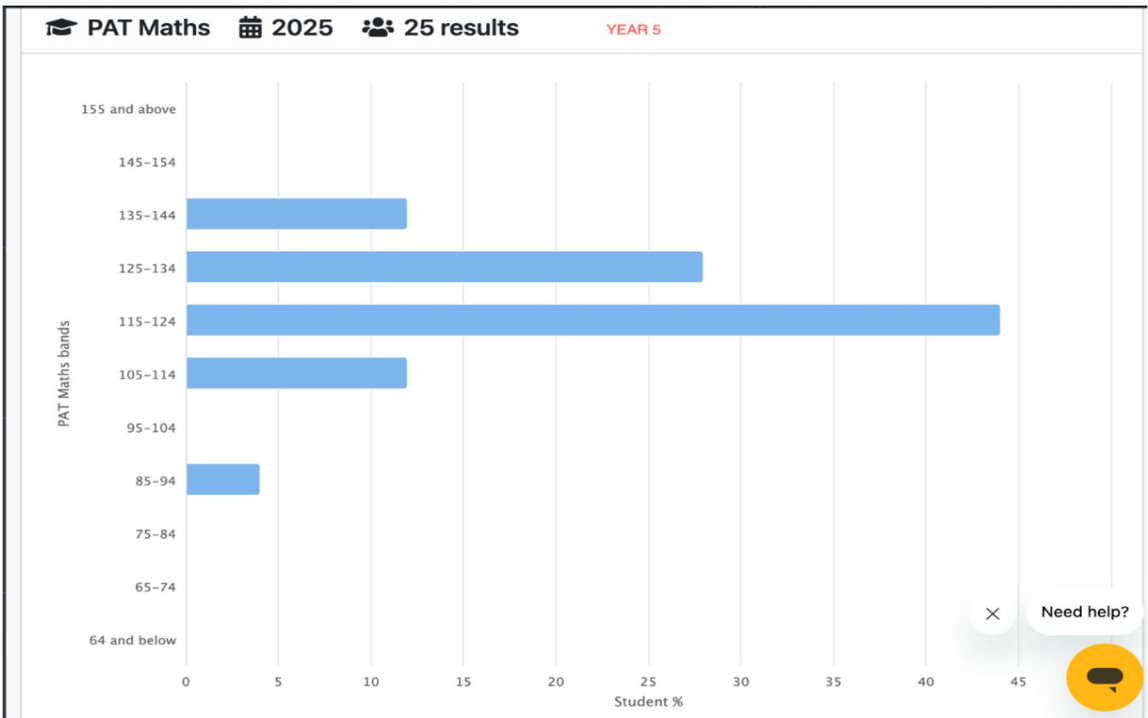


Figure 2

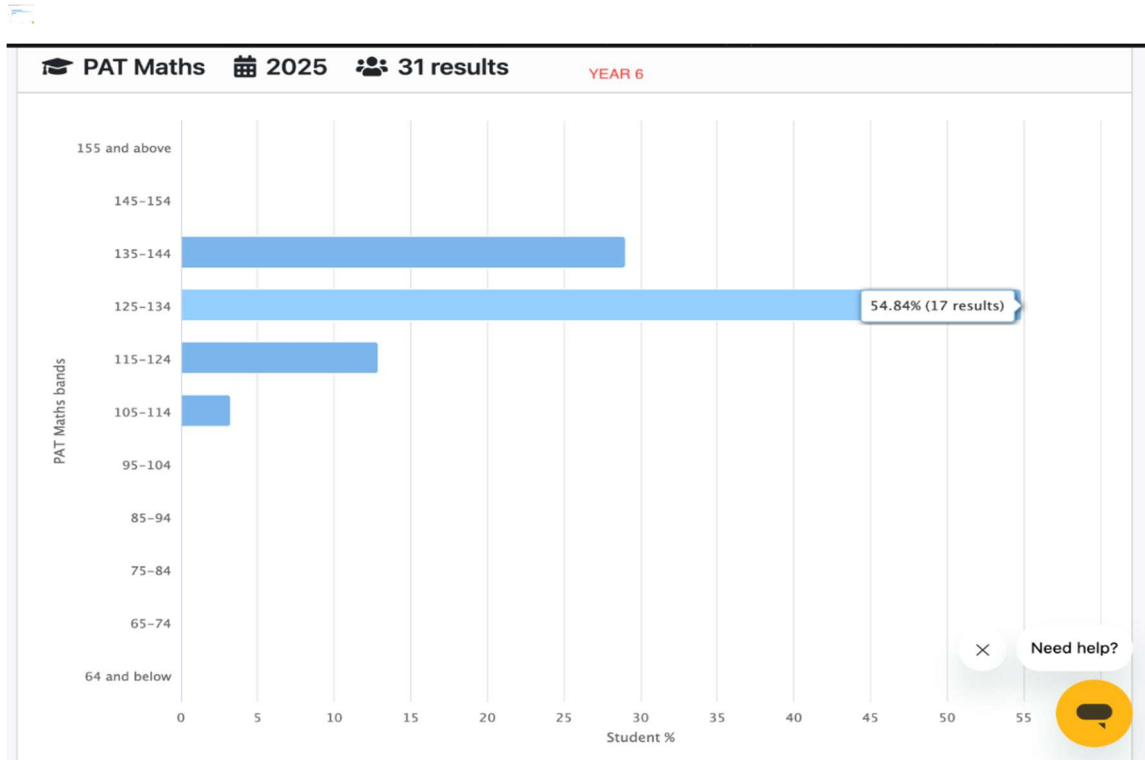


Figure 3

Summary of the graphs:

PAT Bands	Year 4 2025	Year 5 2025	Year 6 2025
135-144	8%	12%	29%
125-134	25%	28%	55%
115-124	21%	44%	13%
105-114	29%	12%	3%

The initial conversations regarding the planning for next year, involve two staff members devoting a day each week to the maths extension program:

- Renae Pankhurst in Years 1-3
- Nicola Burns in Years 4-6

We are looking at devoting one block (80 minutes) of the day to each year group so, for example, if the Year 1's had maths for the first block of the day, Renae would take a group of the more capable students out to provide some learning opportunities related to the same topic covered in the classroom, just at a higher level and potentially, with a problem solving flavour to the work, depending on the topic. The children will be selected based on achievement data and the groups would remain the same throughout the semester, open for movement for the next semester. By taking out the top group of achievers, it will also reduce the range of ability left in the classroom and ensure a more targeted approach by the class teacher.

An important part of the approach is to look at extending the students at the top end as opposed to supporting the students at the bottom end, potentially providing the resources to a different range of students at our school.

2.6.3 Community

From the Community pillar perspective, our P&F have done a fantastic job continuing to build momentum among the parents in the community from a P&F perspective. Parent Engagement is something we have prioritised as an important ingredient that contributes towards a child's well-being and overall success at school.

As the outgoing P&F president, I would like to sincerely thank Stephanie Kingston initially for being brave enough to take on the role of president and then for coordinating a vibrant and enthusiastic group of parents to develop some real traction as a P&F group over the past two years. Ably supported by Fiona Daly as the Vice-President and April Hunter who has had the Secretary/Treasurer role for the last two or three years, thank you ladies for all the contributions you have made as well.

Managing primary school aged children has never been so complex and our response to supporting parents this year was to develop a new initiative we have called, "The Parent Forum". Late last year, we put together a sub-committee of: John McNess, April Hunter and Sam Anton. Together, we researched and presented two forums for parents based on the 2 topics which were most pertinent to them, based on a survey we sent out to each family in the second half of last year.

The 2 topics were:

- Managing Emotions in Primary School Aged Children, particularly anxiety.
- What are we exposing our children to? Looking at platforms the children use and the potential impact too much time on different platforms can have on children. We also delved into the new legislation coming in regarding social media being banned for children under 16.

The model of presentation we focussed on was a hybrid model of research-based information shared with the group, related to each topic and also scope for parents who attended to generate discussion and conversation within the context of our setting here at Good Shepherd.

We did receive lots of positive feedback from the group of parents who attended both sessions. Enormous thanks to John, April and Sam for the work they contributed to both presentations and the passion they have for this community to work with me to ensure parents have the opportunity to become more informed about a couple of topics that are important to them.

2.6.4 Stewardship:

We continued to make some improvements to our school throughout the 2025 school year and many of these improvements, not all but many, were the result of a level of financial support provided by our P&F.

Some examples of these improvements include:

- A renovation of Tiddalick's Place;
- A new basketball post and a 6 square-metre concrete pad for the younger students;
- New line markings for netball and basketball on the lower court;
- New fencing to line the carpark to ensure a safer and more aesthetically pleasing carpark;
- Bushfire Prevention – recent burning off of the couple of acres on the top side of the carpark.

We are also working towards a plan to install a new cubbyhouse in the Kindy/Pre-Primary playground area over the Christmas holiday break.

Clayton Rickman continues to be instrumental in the upkeep and management of our 13-acre property, so huge thanks to him for the work he does in our Community, the School has never looked better!

It is this time of the year where I like to thank our staff for all the work they do to contribute to the smooth running of our school. The first group I would like to acknowledge are the most inexperienced members of our teaching team. The media coverage and the figures around the attrition rate of teachers across Australia in the first five years of their teaching career is quite alarming and reads really badly. Our response to that, as a leadership team here at Good Shepherd is to work really hard to support the youngest staff members on our team. This modelling has obviously been noticed by our more experienced staff members as well because the mentoring and overall support provided to these less experienced staff members has been awesome.

So a shout out to: Genevieve Arnold, Mikayla Adams, Daniel Siciliano, Sarah Cooper and Ethan Dias. You have all applied yourselves diligently, demonstrated a great work ethic and are developing your young teaching careers superbly well. Continue the hard work and continue to develop your craft because you are the next generation of teachers our children need to ensure we manage them in a way that allows them to develop into the best versions of themselves. As you become more experienced members of our teaching team, make sure you continue to check in, ask for advice and we will work through things together, well done.

Thanks again to the team in the office, Rose, Jenny, Deb and Diana, we discuss the happenings in our school in detail every day and your support of me in leading this community is appreciated every day.

Thanks again to our parent community, from the P&F Executive members and Class reps to all the School Advisory Council members, these are the two key parent groups who contribute in so many ways and also provide a parent perspective in different situations to ensure an appropriate level of collaboration with our decision-making processes.

We have three staff members leaving our school at the end of the 2025 school year:

- Barbara Stone is retiring from teaching. Barbara celebrated 50 years of service to Catholic Education this year, a wonderful achievement, including 39 years of service to our Community at Good Shepherd. Barb has had an enormous impact on thousands of children at our school over such a long period of time. Words could never do Barb's impact justice and we wish Barb and her family well for the future and look forward to re-connecting with Barb as part of our 50-year celebrations in 2027.
- Daniel Siciliano has been our Italian teacher this year and has had a wonderful impact in that role. Daniel leaves us to move to St Joseph's, Albany in a full-time position. We thank Daniel for his contribution to GSK this year and wish him well for the future.
- Paige Baker leaves our community this year to embark on a teaching career as she graduates in the next few weeks. Paige's connection with our school started as a coordinator for Camp Australia about four years ago and in more recent times, has been an EA in Kindy. Paige is about to graduate with her teaching degree. Our thanks and best wishes to Paige as she embarks on her teaching career.

Our official farewells will take place at the Assembly on the last day of the year for the students, Friday 12th December, but thought it was important that we acknowledge each person tonight as well.

Best wishes to everyone in our Community for a great finish to the year and a blessed and joyful Christmas with family and friends.

2.7 APPROVAL OF ACM REPORTS

In conclusion of the Business, we resolved to approve and accept the P&F, Treasurer and Principal's Reports accepted by Deb Glorie and seconded by Gail Player.

3. GENERAL BUSINESS

No general business was discussed.

4. MEETING CLOSED

There being no further business, Paul Hansen closed the meeting at 6.51pm.

Signed as true record of the School Advisory Council meeting held on 26 November 2025.

School Advisory Council

Date: _____