



GSK PnF Minutes 20th February 2024

Agenda Item	Sub item	Comments	Action Required	Person Responsible	Due Date	Done
Meeting open: Attendance Apologies Opening prayer read by Diana Newman		<ul style="list-style-type: none"> - 6:07pm - April Hunter, Stephanie Kingston, Paul Hansen, Fiona Daly, Diana Newman, Deborah Glorie, Hollie Johnson, Lara Miller, Kylie Richards, Christine Kohler, Athena Grant, Anna Tomeo, Larissa Simpson, Carol Earley, Leonie Handgraaf, Rochelle Hall, Mary Black, Amy Shannon, Vicky Hassall - Kelsey Roe, Danica Smith, Sue Deckert, Sam Anton, Jenny Marion-Clark, Lindie Watkins 				
President's report		<ul style="list-style-type: none"> - Nil tonight - Acknowledging of past reps, thanks to all those who were involved. Stephanie led an around the table introduction so everyone present was introduced. 				
Principal's report		<ul style="list-style-type: none"> - See attached documents 1 and 2 - Currently 218 children in the school. 				
Correspondence In/Out		<ul style="list-style-type: none"> - CSPWA affiliation fee is due, would we like to pay again. Unanimous decision to stay on board. CSPWA recommends making a generic login for general members/class reps so all can be covered on insurance. There is also a large amount of assistance with funding and education for the PnF members. CSPWA are considering working on grants for the PnFs. They have also offered to do a school visit in ways to help assist and organise. 	Payment for the fee	Steph will give to jenny.	asap	



		<ul style="list-style-type: none"> - Colour run package: will depend on whether we do a colour run and what the profit margin is going to be. - Mothers' day stall: fundraising empire, fun gift co.: keep these and forward to class rep who take on the stall. - Fundraysia- fundraising platform. 	No run in 2024			
		<ul style="list-style-type: none"> - Mothers' day stall: fundraising empire, fun gift co.: keep these and forward to class rep who take on the stall. 	Pass to class rep	April		
Treasurer's Report	- Budget Approvals	<ul style="list-style-type: none"> - See attached document 3 for January statement. - Have not put in the money for the nature playground yet for the school which is why the current balance is high. Past PnF members remember agreeing to donating 15k to the project for 2023 and all present agree on this amount. - Paul discussing the Nature Playground current costings, currently unsure exactly what it will be as some costings will be reduced for some items. Current quote is 54k. What would the school ask from the PnF in 2024. Currently asking for 15k in 2024. - Hills excavation is currently the person to do the job for excavator and major grounds work. - As a committee, currently unsure how much to pledge for 2024. Will discuss in further meetings. - Sacrament cakes: ~160, agree to pay - Buses for school concerts PAF: ~\$3000, may be more. Committee agree to pay for this - Dads of GSK fee: all committee members agree to pay this for 2024. Unsure of invoice yet but usually around \$800 	Nil action yet			
	- Trybooking App	<ul style="list-style-type: none"> - Last year when the disco money came in there were lots of different queries about how to pay for it. Online was not an option last year. But potential for the TryBooking app. There is a fee for the membership to the app. - Does online payments interest the committee and we can investigate further. All people present agreed they would like to investigate the option further. 	Email Jenny Clark that all approved	April	21/2	
		<ul style="list-style-type: none"> - Last year when the disco money came in there were lots of different queries about how to pay for it. Online was not an option last year. But potential for the TryBooking app. There is a fee for the membership to the app. - Does online payments interest the committee and we can investigate further. All people present agreed they would like to investigate the option further. 	Steph, April & Fiona meet with Jenny to discuss			



2024 Calendar of Events		<ul style="list-style-type: none"> - Fathers Day Stall: 30th August - Year 4s and pre primary: \$700 budget - Mothers Day Stall: 10th May – year 1 and year 5 \$700 budget - School athletics: year 6 stall: 6th Sept TBC. All money to go into the year 6 graduation party: Louise Hyland will be coordinating graduation. - Fathering Project campout: mid November TBC - Interschool Cross country cake stall: 24th May year 3 and year 2: Anna Tomeo will organise sausages \$200 budget - Staff Appreciation Day: 11 October – Kindy \$250 budget - Disco: whole PnF: exec to project manage, 14th June \$500 budget - Leonie has agreed to do a colour run for 2025, but there will be no colour run for 2024. - PnF have agreed to do a quiz night collectively on Saturday 14th September. Budget TBC 	All tasks will be ongoing and due dates determined closer to the events taking place.	Yr 4 and PP Yr 1 and 5 Yr 6		
	Welcome back evening	<ul style="list-style-type: none"> - PnF have agreed to organise this function on the last meeting of the year before for future. - PnF have agreed that weather is too hot for the picnic, will reschedule for the 22nd March. BYO picnic, equipment from creative play in Port Kennedy. Rochelle Hall and Steph will organise. 	Whole school text and email sent out. Class reps to post in pages.	Yr3 and 2 Kindy PNF Exec PNF whole committee	Paul, Diana and class reps.	asap
General Business	- New minutes template	- April has created this template to use for minutes to make it easier to follow up on tasks and set timelines. Does the committee approve the use of it for this and future meetings? All present have agreed to use this template for meetings.	April to add to dropbox.	April		asap
	- Fathering Project Renewal	- Still awaiting the invoice for it.	Paul will pass on invoice once received.			
	- Meeting dates approved	-30 th April -11 th June				



	- Other general business	<p>-30th July -3rd September -15th October -AGM 19th November All dates approved by persons present. Can be emailed to everyone.</p> <p>Paul would like to survey the community about the best format for a parent information evening. Would like feedback about how to get more parent attendance. Paul has suggested potentially using an online platform. Possibility of a creche facility. Will send out a whole school survey and go from there.</p>	Put in email for class reps	April		
	- Coffee Van dates	<p>- 11th October for staff appreciation day - Interschool cross country 24th May.</p>	Book in coffee vans	April	asap	
	- Goals for 2024	- To discuss at next meeting.				
Meeting closed	727pm					
Next Meeting	30 th April					



Attached document 1: Principals report

GSK Parents & Friends Meeting: Tuesday 20th February 2024

Administrative Details:

- **P&F Nature Play Plan** – I met with the sub-committee last Thursday afternoon and we worked our way through our proposed plan for the development. The project has been split into 3 stages, with each stage due to unfold on a school holiday break, notes will be included as an attachment to my report. I am meeting with an Earthmoving contractor on Thursday to begin the plan for stage 1. We are also linking up with a horticulturalist who will hopefully provide some information for us regarding natives that could be planted.

Religious Education

- **Whole School Mass** – took place on the second day of the year with the students which was a nice way to start the school year, whole school Mass in Ward House.
- **Ash Wednesday Mass** – held at the Church last Wednesday, signifying the start of the Lent season.
- **Community Mass** – will take place in a couple of weeks time, hoping as many families as possible are able to join us at 9:30am on Sunday 10th March. This is a Mass for the Reconciliation candidates in Year 3, Holy Communion candidates in Year 4 and Confirmation candidates in Year 6 to pledge their commitment to the programs that will unfold during 2024. It is also an opportunity for our P&F Executive and School Advisory Council members to join the staff and pledge their commitment to the community for the 2024 school year.

Staffing

- Nothing to report.

Academics

- **NAPLAN** – preparation will begin soon in Year 3 and Year 5, NAPLAN assessments begin on Wednesday 13th March and conclude on Friday 22nd



March.

- **School Improvement Plan focuses** – as mentioned in my presentation last Tuesday night, are in Mathematics and Reading in 2024.
- **Social and Emotional Well-being programs** – URStrong and Berry Street programs included in our curriculum delivery in 2024.

Sport

- **Cricket** – is our main focus at the moment, apart from the fortnight of swimming lessons. The sport focus is cricket skills as we prepare the Year 5 and 6 children for an interschool carnival on Friday 8th March.
- **Swimming Lessons** – obvious focus at the moment. We also have our annual swimming carnival day on Friday 1st March at St Brigid's College. The children from Years 1-6 will be split into 3 separate swimming carnivals throughout the day – Year 1 and 2 carnival, Year 3-6 Novelty carnival and the Year 3-6 swimming carnival. The interschool swimming carnival is scheduled for Friday 22nd March at the Bayswater Waves complex.

Maintenance:

- **New Ceiling** – in the K/PP building really enhances the building, that was completed over the Christmas holidays.
- **Electrical/Plumbing works** – we have both trades booked in to come out and complete a number of tasks, just the usual maintenance types of things

Enrolments

- **Pre-Kindy** – our Pre-Kindy cohort for 2024 is now full, which is great to see. Not all children have started because they may not have turned 3 yet but the numbers are very strong.

Paul Hansen



Attached Document 2:

Nature Play Sub-Committee Meeting Notes - 2024

First Meeting – Thursday 15th February

Meeting was attended by – Danica Smith, Clary Powell, Dylan Teicher, Fred Pilot and Paul Hansen

As a group, we have come to a consensus that the work will be completed in 3 separate stages, aligned to the school holidays:

Stage 1 – April

- Earthworks – ensure we get the levels right, using a bobcat, excavator etc (Danica and Fred to be involved in Earthworks conversations)
- Bring the rocks on-site and put them in position. Clary to coordinate a plan with the rocks
- Ensure the preparation is completed for the “traffic path” required alongside the creek bed.

Stage 2 – July

- Install the logs (Dylan to coordinate)
- Install the cubbies
- Install the cargo net
- Install the rope/log bridge
- Explore the potential for planting some native plants

Stage 3 – September



- Install the slide
- Complete wood chipping the playground

Point to Note:

- A meeting has been organized with our Earthmoving contractor for Wed 21st Feb
- We have a plan to liaise with a horticulturalist, Renae L's father who has recently retired
- We are looking at a synthetic grass path alongside the creek bed for traffic.
- Collecting logs – we will remove a dead tree in the animal enclosure, have collected some logs from around the school property and need to chat to Greg Hall.

Paul Hansen



Attached Document 3:

**Good Shepherd Catholic Primary School P&F Association
P&F Finance Statement: January 2024**

Comments

#7801 Opening Balance (Credit)	\$	30,035.12
Income		
P&F Levies Movement		
Total Income		
Expenses		
Nil Expenses	\$	0.00
Total Expenses	\$	0.00
Movement	-\$	(0.00)
#7801 Closing Balance (Credit)	\$	30,035.12
Check (should be zero/blank)	-\$	(0.00)