GSK P&F Minutes – 25th of February 2026- 6.00pm

Agenda Item	Sub item	Comments	Action Required	Person Responsible	Due Date	Done
Meeting open: **Attendance** **Apologies** **Opening prayer read by Fiona Daly** **Pass minutes.**		Diana Newman, Kylie Richards, April Hunter, Lara Miller, Anna Tomeo, Fiona Daly, Tia Hatfield, Vicky Hassall, Anna Tomeo, Paul Hansen, Diana Newman, Mary Henry, Danni Phara, Deborah, Tia, Deborah Glorie, Amy Shannon, Rochelle, Sony Alex Antony, Chi Chi Ojomu, Nancy Osei Appiah, Angela Penson. Antonella Gatani, Kelsey Georgina, Robin McNess Lara Miller, Seconded: Kylie Richards				
President's report		- Fiona began by thanking Stephanie for her service as President and April for her continued contributions. - The Year 4 representative position remains vacant; efforts to fill this role are ongoing. All other year groups currently have representation. - Overview of Parents & Friends (P & F) and its functions.				
Principal's report		- See below.				
Correspondence In/Out		- Smart gift ideas Mother's Day - Fundraising Tea Towels				

		- Cadburys				
Treasurer's Report	- Finance Report	**Good Shepherd Catholic Primary School P&F** **P&F Finance Statement: January 2026** *Comments* **#7801 Opening Balance (Credit)** $ 11,587.74 **Income** P&F Levies Movement **Total Income** Nil Expenses $ 0.00 **Total Expenses** $ 0.00 **Movement** -$ (0.00) Check (should be zero/blank) -$ (0.00) - $980.00 has been received from the government and is available for expenditure by P & F. - Current available balance: $5,905.65 - Finance April can provide details. - This year, about $12,000 in P & F levies will be received.				

General Business	- CSPWA
	
	- Fathering Project
	
	- State Govt Surplus for P & F use.
		- The CSPWA Affiliation Fee invoice received is $965.58, and it is recommended that we maintain our affiliation with the CSPWA.
		  ○ The school website should be updated with the latest information.
		  ○ A vote was held to continue our membership, which passed.
		  ○ The CSPWA provides valuable advice and resources for all parents, representing families across Catholic schools.
		  ○ We can enhance our website with these details and offer information sessions, such as those conducted by Justin Coulson.
		
		- The Fathering Project Affiliation fee is $1,000. Registration is required to maintain ongoing engagement with fathers in the community; two fathers serve as liaisons within our school.
		- Four meetings are scheduled annually—two including children and two without. The term four event will be a camp-out.
		  ○ The date of March 12th has been confirmed for an activity at Armadale Aquatic Centre.
		
		- State government surplus funds for P & F mid-year use: $980.00 allocated per school, to be spent as designated. Code to another expense.					

	- Tax Election form. - Lottery Permit - Event Planning 2026	- Input Tax Election Form for P & F Tick Off events in 2026, with a limit of fifteen events annually. - Letter of Authority for standard Lottery Permit Raffle if conducting a raffle. - Planning the Sundowner 13th of March has proven to be the most challenging task. Year 2 representatives are managing this event, and the budget has been confirmed. - The Mother's Day Year 1 budget of $800 has been approved. Event to be held **Friday, 8 May**. Previous year we spent $767.79. - Colour Run Year 3 and Year 4 budget of $2,500, $1,844 has been spent so far. Event to be held **Friday 30th of October.** - Year 6 Athletic carnival. Event to be held **Friday 21st of August.** - Staff appreciation kindy will organise. Budget of $150.00. Event to be held **Friday 23rd of October.** - The Interschool Cross Country Year 5 budget of $200 has been approved. Event to be held **Friday, 15 May.** - The Father's Day Pre-primary budget of $800 has been approved. Event will be held Friday**, 4 September.** - Danni proposed bulk purchasing for events to achieve cost savings. - Note: Please bring receipts when spending funds; April and Jenny will manage this.				

		- Assigning events to year groups has helped distribute responsibilities among parents and seems to work well. - Members are welcome to use the school credit card for event-related purchases, or alternatively, the P&F may look at providing gift cards. Please ensure all expenses are reconciled and returned. April will review potential use of other options such as Prezzie gift vouchers.				
	- Budget Proposals	- Sacrament cakes: $120 confirmed. - Performing Arts buses: Estimated budget is $4,000–$5,000; total cost to be confirmed. - Last year, the Fathering Project received a grant, so it was decided we would donate. Additionally, GSK dads will attend a meeting to request funding if required. - Fiona suggested. In previous years, Paul Litherland delivered a presentation on social media: it is possible that the P & F could finance this initiative again. - Fiona suggested funding new board games. - We are open to assisting in funding our Catholic Identity Pillars - Catholic Identity - Education - Community - Stewardship - Children receive a value card, which allows them either thirty extra minutes in the playground or an ice block. - Danni asked if the You Are Strong program needed more funding, and it was confirmed no further support is necessary.				

		- Anna inquired about the possibility of supporting the year six students by funding a mentor speaker to attend their camp, with the intention of delivering a talk on future focus and providing motivation to the students. - Debbie noted that the buddy bench could be a project we may consider providing financial support for. - Fiona suggested educators use YouTube to find songs for early childhood, and Diana confirmed there are free options available without funding needed. - For children's events, parents can use Canva (free version) or ChatGPT to create flyers. - April inquired whether chairs were being bought for people who stand near the road. Paul explained that the future plan is to install metal benches along the area, so parents will not be standing close to the crosswalks. - Concerns have been raised about the carpark and parking arrangements, though Paul notes our carpark has greater capacity than most schools. - Danni recommended placing signage to notify attendees about the P & F meeting. -				
	- Sundowner 2026 update	- Fiona provided an update on the Sundowner, confirming that this year's event will mirror last year's format. - Mumma's Kitchen has been booked as a food truck. A good assortment of food will be available from Mumma's Kitchen. - Jack will return, and lawn games—including a massive Connect Four—will be set up. - The "Save the Date" announcement will be sent out shortly with tickets via Try Booking.				

		- There will be a door prize, free ice cream for kids, face painters, and tickets given to children to encourage their parents to attend. Bubble machines are included in the activities. - A permit from the City of Armadale is not required since the event is on private property, according to Paul. We need insurance details from any vendors attending. Flyers will be ready in the next few days, and Diana will post them on our Facebook page. Diana also mentioned a pizza truck used for Year 6, which was well received; Rochelle will contact them to confirm arrangements. - April inquired about events requiring a coffee van and confirmed there are none. -				
Extra Business	- 2027 Sundowner date - General	- Sundowner budget of $1,000 confirmed. Date will be set in term four. - Anna requested that we list recess and lunch times on the website. Deb advised that these details are on the website in the parent booklet. - Anna provided a reminder regarding donations for the swimming carnival; please ensure parents remain informed and encouraged to contribute to this initiative. - April – In light of this year's modifications to the enrichment program, could additional information about the extension programs be provided to parents? Paul will include details in upcoming newsletters. - Paul noted the need for parent volunteers to assist in the canteen. Rochelle will distribute flyers near the netball court to encourage participation, even if you are able to commit to just once a year it will make a difference. - Uniform Guidelines Tia noted there are two sets of uniform guidelines on the website. Paul will review and update. - The uniform subcommittee is reviewing the possibility of skorts and considering changes to the tracksuit fabric.				

		-				
	- Tabled for next meeting	- Social media usage. - Sharing of P&F minutes.				
Meeting closed **Next Meeting**		- 7.20pm				

GSK Parents & Friends Meeting: Wednesday 25th February 2026

It has been a busy start to the year with the added dynamic of 2 weeks of swimming lessons in the first 3 weeks of the year. The children seem to have managed well and the progress with the swimming skills of the children has been good too!

Catholic Identity

- **Welcome back to School Mass**– finishing the first week of the year with a whole school Mass on Friday 6th February was great, Fr Kenneth's flexibility in making himself available once a week again this year is very much appreciated.
- **Project Compassion Online Launch** – Diana and our Liturgy Team participated in the launch on Tuesday 17th February. We have only got a small Liturgy Team this year, but they have already taken on the Project Compassion fundraiser, a Crazy Sock Day with will take place on Tuesday 10th March.
- **Ash Wednesday Mass at Church** - our Lent season started with a whole school Mass at the Church on Wednesday 18th February where we joined a significant number of parents, grandparents and parishioners for the solemnity.
- **Sacramental Parent Information Evening** – this is a really important evening for the parents of the children in Years 3, 4 and 6 as they prepare for the Reconciliation, Holy Communion and Confirmation programs. The meeting will take place on Wednesday 11th March at 6pm in Ward House.

Education

- **Start of the year Testing** – there is always a significant amount of testing that goes on at the start of the year, it is finished now, the data is collected, we have nearly finalized the support groups and extension groups as we put structures in place to provide more tailored programs to meet the needs of the children.
- **Maths Focus** – specifically related to differentiation in the classroom and basic number facts as we start the year. The Maths consultants from CEWA are working through a couple of after school PDs with the whole staff.
- **Sport** – Swimming focus in the first half of the term, obviously with the fortnight of swimming lessons, followed by our carnivals taking place on Friday and the interschool carnival on 26th March. We have also moved into a Cricket focus which will involve some Year 5 and 6 boys and girls representing our school at a Cricket carnival next Friday.

Community

- **Parent Information Evening** – back on Wednesday 11th February was really well attended across the school, probably the biggest numbers we recall for the annual event, so thanks to all the parents for committing to that evening as a good way to initiate the momentum for the 2026 year.
- **Student Leadership** – our Year 6's spent the day at the Perth Convention Centre for the Halogen Young Leaders Conference back on Wednesday 18th February, the children seemed to really enjoy the day.
- **P&F Sundowner on Friday 13th March** – sounds like the preparation for this event is well underway, so thanks to all the people who have been involved in that.
- **Parent Forum process for 2026** – we had some very positive feedback about this new initiative last year and am suggesting we continue on with this opportunity to support parents. We just need to decide on some topics.

Stewardship

- **State Govt grant money** – we are still working through the process to spend $60K. We were able to get some earthmoving works done $5K cheaper than the company installing the cubby quoted us so we can now spend that money on a large shade sail and some climbing equipment for the children.
- **New students at GSK** – we have welcomed 12 new students to our community so happy to let class reps know names of the children and their parents if they would like to introduce themselves.

Paul Hansen